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State of California—Health and Human Services Agency  
**California Department of Public Health**



**GAVIN NEWSOM**  
*Governor*

February 17, 2021

TO: CalFresh Healthy Living Local Health Department Project Directors

SUBJECT: PROGRAM LETTER PL 21-02 Modifications to Grant Agreements for Federal Fiscal Year 2022 to Accommodate Evaluation of Adult Direct Education

This Program Letter serves as notification of modifications to the grant agreement requirements between the California Department of Public Health (CDPH) Nutrition Education and Obesity Prevention Branch (NEOPB) CalFresh Healthy Living (CFHL) program and CFHL Local Health Departments (LHD) or their proxies. The modifications specifically address the new Federal Fiscal Year (FFY) 2022 requirement to evaluate adult direct education programming at the direction of the California Department of Social Services (CDSS), as announced in the attached notification sent by CDSS on June 3, 2020.

The new statewide evaluation of adult direct education is a part of the CalFresh Healthy Living State Evaluation Plan, developed by the CDSS in consultation with the State Implementing Agencies (SIA). The results of this study will be representative of the state, and the analyzed pre and post test results will allow CalFresh Healthy Living to make conclusions about whether adult participants in direct education demonstrate improvements in target behaviors.

Beginning October 1, 2021, and for the duration of FFY 2022 (ending September 30, 2022), all LHDs or their proxies, regardless of funding level, will be responsible for collection of pre/post surveys in sites with adult class series that consist of a minimum of four sessions over a minimum of four weeks during the year. The survey instrument will be determined by CDSS in consultation with the SIAs and be available for online administration. Information regarding the survey and other instructions for distribution will be forthcoming.

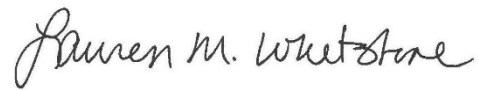
By March 26, 2021, LHDs or their proxies must modify their Integrated Work Plan (IWP) to accommodate this evaluation requirement. For instructions on how to add adult direct education evaluation to your IWP please see the attached IWP



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Automation Instructions to Add Adult Direct Education Evaluation. As with all IWP revisions, please continue to follow the guidance set forth in the FFY 20-22 IWP Revision Process Guide for LIAs (Updated November 2020) found on the CDSS CFHL SharePoint Resources site. For specific questions on incorporating the FFY 2020 adult direct education evaluation survey in FFY 2022 IWP modifications or for general questions on the required adult direct education evaluation, please contact your assigned Project Officer.

Sincerely,

A handwritten signature in black ink that reads "Lauren M. Whetstone". The signature is written in a cursive style with a large initial 'L' and 'M'.

Lauren M Whetstone, PhD

Acting Branch Chief

Nutrition Education and Obesity Prevention Branch

California Department of Public Health