

**Public Reporting and
Public Education
HAI Advisory Subcommittee
Meeting Summary
April 22, 2024
1:00 – 2:00 PM**

Voting Members Present

Arianna Longley, Carole Moss, Carolyn Caughell (Chair), Deksha Taneja, Francesca Torriani, Zachary Rubin

Voting Members Absent

CDPH Department Staff Present

Anisah Alshiekh, Valerie Sandles

CDPH Department Staff Absent

Call to Order and Introductions

The meeting was called to order by the Chair, Carolyn Caughell at 1:04 PM.

Item 1. Review and approve April 8, 2024, meeting summary.

The subcommittee reviewed the April 8, 2024, meeting summary. Carole Moss motioned that the meeting summary be approved, and Francesca Torriani seconded the motion.

Voted to Approve: Ariana Longley, Carole Moss, Carolyn Caughell, Deksha Taneja, Francesca Torriani and Zachary Rubin.

Opposed: None

Motion passed.

Item 2. Continue review of the 2015 through 2017 Annual Reports

The subcommittee would like the Consultant, Fraser and a HAI representative to explain the results of the focus group's comments of the Annual Report. CDPH will see if a representative can attend the subcommittee meeting.

The 2016 Annual Report was reviewed. The subcommittee said the background information on the 2016 report is good. The visuals of the report need updating. The subcommittee would like to see the current Executive Summary to be more accessible to the public.

The subcommittee wants the HAI website to be more consumer friendly. Members will bring examples of term definitions they would like to see used.

Meeting adjourned at 1:59 PM.