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GAVIN NEWSOM  
Governor

OFFICE OF AIDS (OA)  
HIV Prevention Branch

Management Memorandum  
Memorandum Number: 2019-03

Date: March 6, 2019

TO: Local Health Jurisdictions (LHJs)

SUBJECT: No Reporting Requirements for 2018 for the Local Health Jurisdictions

The purpose of this memo is to confirm the information provided during the OA Prevention Stakeholder call held on February 14, 2019 regarding PS18-1802 progress reporting for the 2018 calendar year.

As noted during the call, LHJs funded through PS18-1802 are NOT required to submit progress reports for activities during the period of January 1, 2018 through December 31, 2018.

Progress reporting is scheduled to resume for the first period (Quarters 1 – 2) of the 2019 calendar year. Reporting templates and instructions will be provided in advance of the report period end date of 06/30/2019.

If you have questions or need further clarification, please contact Sherry Williams.

Sincerely,

Sherry Williams, PhD  
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Chief, Prevention Monitoring & Evaluation Section  
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